

Minutes of the Regular Board Meeting

Thermalito Water and Sewer District
Minutes of the Regular Board Meeting
July 20, 2021 – 2:00 pm

1. CALL TO ORDER

The meeting was called to order by President Hatley at 2:00 pm

1.1 Flag Salute

Manager Boucher led the flag salute

1.2 Roll Call

Present were President Hatley, Vice President Wristen, Director Taggart and Director Latulippe. Also present were Attorney Carter, Office Manager Padilla, Manager Boucher and Engineer Heindell. Director Reynolds participated via conference call.

2. PERSONS DESIRING TO ADDRESS THE BOARD

None

3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on June 23, 2021

3.2 Financial Statement – Delayed due to FYE Close

3.3 Water Warrants – Check Number 18815-18875 Total \$285,228.86

Sewer Warrants – Check Number 7296-7303 Total \$524,724.20

Sewer LAIF Deposit - \$22,000.00

Health Reimb Account – Check Number 2859-2860 Total \$160.00

3.4 Superintendent’s Monthly Report of Maintenance and Operations and Solar Power Generation for June 2021

It was moved by Director Hatley, seconded by Director Taggart to approve Consent Agenda Items 3.1 - 3.4. Motion carried. Roll call was taken.

4. ITEMS REMOVED FROM CONSENT AGENDA

None

5. GENERAL ADMINISTRATION BUSINESS

5.1 Resolution No. 04-21 – Adding Unpaid Charges to the Annual Assessment

Manager Boucher submitted for Board review the 2021-22 Direct Assessment and Fee Information submitted by the Butte County Auditor-Controller’s Office. It was moved by Director Hatley, seconded by Director Wristen and carried by a unanimous vote that Resolution 04-21, “Resolution Adding Unpaid Charges to the Annual Assessment” be adopted. Roll call was taken.

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5.2 Treatment Plant Adjacent Property Power Connection

Engineer Heindell informed the Board that the property owner who resides adjacent to the 2.5 MGT is requesting assistance from the District. The owner, who is having a mobile home installed is requesting that the District allow PG&E to run a line from the power pole located on the TWSD property over to their property. The Board reviewed the location of the pole and decided that if this project were at no cost to the District and would not block access to the Treatment Plant that the District will allow it. Consensus of the Board is to allow Manager Boucher and Engineer Heindell to move forward with assisting the property owner on running the power line over to their property.

6. WATER BUSINESS

6.1 Lake Concow

Manager Boucher met with Manager Efseaff from the Paradise Recreation & Park District to discuss recreation up at Lake Concow. Manager Boucher presented to the Board an Agreement between Paradise Irrigation District and the Paradise Recreation & Park District. The Agreement allows Paradise Recreation to manage the daily recreation at Paradise Lake such as picnic areas, kayaking, paddle boats, hiking and walking trails. Paradise Recreation collects the annual/seasonal fees for permits and regulates fishing and boating. Insurance coverage for the reservoir would be on Paradise Recreation & Park District's insurance policy which requires them to name TWSD as additional insured as well as they are required to indemnify us under contract. He mentioned that PRPD is interested in proceeding forward with an opportunity to provide recreation services up at Lake Concow. Consensus of the Board is to allow Manager Boucher to work together with the PRPD and to move forward with preparing a draft Agreement between TWSD and PRPD to present to the Board.

6.2 Application for the Tuscan Water District Formation

Engineer Heindell mentioned that included in the board packet was a comment packet from LAFCO for the proposed Tuscan Water District Formation. It is a water district that would span from our sphere of influence near the corner of 99 and 149 to almost the northern boundary of Butte County bordering all of Chico that isn't Cal Water service area and encompasses all of Durham and west to the county line. This is for agricultural use. He mentioned that he does not see any direct impact to the District.

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7. ATTORNEY REPORT

7.1 Status of Draft Board Manual

Attorney Carter mentioned that he has prepared a draft Board Members' manual. He stated that he will meet with staff and the Administration Committee for their review and comments. This item will be brought to the August Board meeting for review.

7.2 Proposed Closed Session Policy

Attorney Carter mentioned that he was asked to investigate any manner in which we could assure that closed sessions remain private and confidential when members were attending remotely. He stated that after research, he has come up with a proposed policy. Basically, the proposed policy requires that Board members must attend closed sessions in person and not remotely. It provides that any Board member who wishes to be heard on a subject matter of what is to be discussed at the closed session can meet with the General Manager in advance of the meeting and the General Manager can offer the benefit of that person's thoughts in the closed session but of course, cannot cast a vote for that person.

Manager Boucher mentioned that items can be misconstrued and stated that it would be best if the person who is unable to attend the closed session, meet with the Board Chair or Vice Chair and the District's General Manager prior to the closed session to discuss their concern. Attorney Carter stated that he will review the policy and will present a revised copy at the August Board meeting.

8. SEWER BUSINESS

8.1 SC-OR Report

Commissioner Hatley reviewed over the June 2021 Regular Meeting of the Sewerage Commission – Oroville Region.

9. WYANDOTTE CREEK GSA

9.1 Wyandotte Creek GSA Report

Director Wristen reviewed over the June 2021 Regular Meeting of the Wyandotte Creek GSA.

10. MANAGER REPORT

- On Wednesday July 14th, the Treatment Plant would not run in automatic mode. Chief Plant Operator David McInturf along with Operator Lyman Tomlinson have been working around the clock to manually run the plant. As of today, a technician has come up to assist in locating the problem and the plant is now up and running again on its own. We have also been working on getting the new pump online in the wet

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well. The wet well should be completed soon, but as of now, we are just waiting on communication cables and Aqua Sierra to program the new pump and then we will be up and running with two pumps in the wet well.

- Engineer Heindell reported that the State has approved the Condition Amendment to transfer water to the Valley Water District. We are still waiting on completing the conveyance agreement with DWR.
- Engineer Heindell reported that the District is moving forward with the Urban Water Management Plan update. He stated that the District received two bids. Out of the two bids, NorthStar Engineering came in \$4,000 lower. The Board gave authorization to move ahead with utilizing NorthStar Engineering.
- Engineer Heindell updated the Board on an ongoing discussion with the State Water Resources Control Board regarding the Golden Feather Mobile Home Park. The onsite sewer system for the park is aging and poses a significant water quality concern due to its proximity to the Feather River. The State has grant funding available for Wastewater Consolidation Projects. Staff was given direction to pursue this grant funding and to report the progress back to the Board.

11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

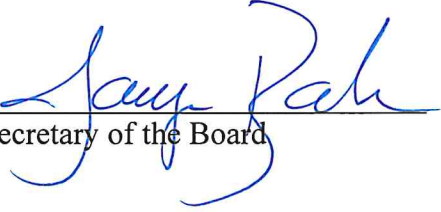
None

12. BOARD COMMENTS

Happy Anniversary to Director Reynolds

13. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 3:40 pm.


Secretary of the Board


Vice President of the Board