

Minutes of the Regular Board Meeting

Thermalito Water and Sewer District
Minutes of the Regular Board Meeting
November 15, 2022 – 2:00 pm

1. CALL TO ORDER

The meeting was called to order by President Wristen at 2:00 pm

1.1 Flag Salute

Vice President Taggart led the flag salute.

1.2 Roll Call

Present were President Wristen, Vice President Taggart and Director Clark. Also present were Attorney Carter, Office Manager Padilla, Engineer Heindell and Manager Boucher. Directors Hatley and Latulippe were absent.

2. PERSONS DESIRING TO ADDRESS THE BOARD

None

3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on October 18, 2022

3.2 Financial Statements – October 2022

3.3 Water Warrants – Check Number 19818-19880 Total \$423,737.83

Water LAIF Deposit - \$16,863.91

Sewer Warrants – Check Number 7374-7379 Total \$48,228.50

Sewer LAIF Deposit - \$21,136.09

Health Reimb Account – Check Number 2918-2920 Total \$814.92

3.4 Superintendent's Monthly Report of Maintenance and Operations and Solar Power Generation for October 2022

It was moved by Director Taggart, seconded by Director Clark to approve Consent Agenda Items 3.1 - 3.4. Motion carried. Roll Call taken.

4. ITEMS REMOVED FROM CONSENT AGENDA

None

5. GENERAL ADMINISTRATION BUSINESS

5.1 Financial Statement – Auditor's Report for FYE 6/30/22

Manager Boucher mentioned that included in the Board packet is a copy of the Financial Statement for FYE 6/30/22. He mentioned that the audit was performed by Fechter & Company via their web portal. Manager Boucher asked if there were any questions from the Board regarding the Financial Statement. The Board responded with no questions at this time. Manager Boucher mentioned that he and Office Manager Padilla will be in contact with Sandy Sup from Fechter & Company to see if they will continue to audit the District's books. After the passing of Craig

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Fechter earlier this year, the District will need to find out if Fechter & Company will continue to perform audits or if the District will need to go out for an RFP. Motion made by Director Taggart, seconded by Director Clark and unanimously carried to approve the Financial Statement – Auditor’s Report for FYE 6/30/22.

5.2 Bartle Wells Rate Study Update

Engineer Heindell reported that Bartle Wells provided staff with a preliminary list of items that were needed for them to start the rate study. They are currently working on the rate study and once they have some information it will be brought back to the Board. Engineer Heindell mentioned that the rate study will be completed by March 1, 2023.

6. WATER BUSINESS

6.1 Concow /Yankee Hill Survey

Manager Boucher mentioned that the District is in an MOU with the Paradise Recreation & Park District. He mentioned that a survey link has been put on the website as TWSD and PRPD are exploring potential recreational options at Lake Concow and would like to hear from the public to find out their needs now and in the future for classes, facilities, events and other community needs. He mentioned that the PRPD has received a total of 37 responses to the survey.

7. ATTORNEY REPORT

None

8. SEWER BUSINESS

8.1 SC-OR Report

Commissioner Taggart reviewed over the October 2022 Regular Meeting of the Sewerage Commission – Oroville Region.

- Rate Study from Bartle Wells was approved not to exceed \$50,000.00.
- Resolution 05-22 – Establishing the Formulas for Determining Infiltration/Inflow Surcharges and Corresponding Policy Number 7305. Review of I&I Peak Charges.
- Influent Pump Station Construction – Construction is almost completed. Only had one change order.
- Still waiting on recommendations regarding new legal counsel.
- Resolution 04-22 Keeps the Regional Facility Charge at \$6,638.00 per EDU – no change from the previous year.

9. **WYANDOTTE CREEK GSA**

9.1 **Wyandotte Creek GSA Report**

Engineer Heindell reviewed over the November 2022 Regular Meeting of the Wyandotte Creek GSA.

10. **MANAGER REPORT**

Thanksgiving Lunch: Management and Staff would like to say thank you to Barbara Taggart for preparing the delicious Enchilada Lunch that was served earlier today.

AB1234 & AB1825 Training: Just a reminder that training will be held on December 13th from 10:00am–2:00pm followed by the December Board Meeting. Lunch will be provided.

Feather Avenue Boring Incident: Engineer Heindell reported that back in September, a Boring Company hit the water main on Nelson Avenue. There were some issues regarding calling in for a USA; USA stated “no boring”; and there was no encroachment permit issued by the City of Oroville. The subcontractor was Sefnco. Two weeks ago, Sefnco was boring on Feather Avenue and took out another water main. A stop work order has been issued. He mentioned that there will be a meeting on November 17th to discuss the repairs that will need to be done to the curbs, gutters, sidewalks, etc. In both instances, there was water quality issues where the District had to flush the lines and remove meterheads so that customers could run the water until clear. The District plans on submitting an invoice to get reimbursed for water loss and repairs.

Upcoming Development: Engineer Heindell reported that the Butte County Jail expansion project is going to be starting soon. He mentioned that he is doing a plan check for them to add another facility to the existing jail that will roughly house 130 beds. He also mentioned that off of 20th Street, across from the Calle Vista Estate subdivision Feather Ranch Subdivision will be coming in.

11. **HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

None

12. **BOARD COMMENTS**

Happy Birthday Director Clark

At 2:55 pm, the meeting recessed to go into Closed Session and reconvened at 3:30 pm.

13. **CLOSED SESSION**

The Board heard from legal counsel regarding the litigation against PG&E for damages suffered as a result of the Camp Fire. No action was taken.


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14. **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 3:32 pm.


Secretary of the Board


President of the Board