

Thermalito Irrigation District
Policy and Procedures

Policy Title: Conflict of Interest
Policy Number: 1100
Adopted: October 2, 1976
Amended: July 22, 1991; April 18, 2000

The Political Reform Act, government Code 81000, et. Seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission had adopted a regulation, 2 CA. Code of Regs. 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Reform Act. Therefore, the terms of 2 CA. Code of Regs. 18730 and any amendment to it duly adopted by the Fair Political Practices Commission are hereby, incorporated by reference and, along with the attached Appendix in which members of the Board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the conflict of interest code of Thermalito Irrigation District.

Designated employees shall file statements of economic interests with the Clerk of the Board of Supervisors of the County of Butte.

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CONFLICT OF INTEREST CODE

The Political Reform Act, Government Code Sections 81000 *et seq.*, requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission had adopted a resolution, 2 Cal. Code of Regulations Section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of 2 Cal. Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute to Conflict of Interest Code of Thermalito Irrigation District.

Pursuant to Section 4(A) of the standard code, designated employees shall file statements of economic interest with the agency. Upon receipt of the statements of the numbers of the board and the designated employees, the agency shall make and retain a copy and forward the original of these statements to the Butte County Clerk's Office. The agency shall make the statements of economic interest available to inspection and reproduction pursuant to Government Code Section 81008.

CONFLICT OF INTEREST CODE APPENDIX

<u>Designated Employees</u>	<u>Disclosure Categories</u>
Manager/Superintendent	All
Fiscal Officer	All
Members of the Board and Alternates	All
Consultants*	All

Disclosure Categories

1. Investments, sources of income and business positions in business entities of the type to contract with the District to supply materials, commodities, supplies, books, machinery, vehicles or equipment utilized by the agency.
2. Investments, sources of income and business positions in business entities, which are contractors or subcontractors, engaged in the performance of work or services of the type utilized by the District.
3. Investments, sources of income and business positions in entities such as banks or savings and loans.

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4. Investments and business positions in, and income from, entities in which the District is empowered to invest its funds.
5. Interests in real property (or interest in real property used for commercial leasing purposes).

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category I the code subject to the following limitation:

The President of the Board may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Presidents determination is a public record and shall be retained for public inspection in the same manner and locations as this conflict of interest code.

**WRITTEN EXPLANATION OF REASONS FOR
DESIGNATIONS AND DISCLOSURE RESPONSIBILITIES**

Designations

The positions of Manger/Superintendent, Fiscal Officer, Members of the Board and Alternates, and Consultants have been designated as those positions subject to the provisions of the Conflict of Interest Code in that those positions are the only positions having any substantial responsibility relative to the Thermalito Irrigation District (hereinafter referred to as the Agency) decision making process or policy.

Disclosure Responsibilities

The categories relative to the types of interest that must be disclosed are based upon the types of interest in investments and real property within the Agency's boundaries and/or interests that may foreseeable be affected by any decision made or participated in by the Agency.