

Minutes of the Regular Board Meeting

Thermalito Water and Sewer District
Minutes of the Regular Board Meeting
January 16, 2024 – 2:00 pm

1. CALL TO ORDER

The meeting was called to order by President Koch at 2:00 pm

1.1 Flag Salute

Director Hatley led the flag salute.

1.2 Roll Call

Present were President Koch, Vice President Hatley and Directors Wristen and Clark. Also present were Attorney McClure, Office Manager Padilla, Engineer Heindell and Manager Boucher. Director Taggart was absent.

2. PERSONS DESIRING TO ADDRESS THE BOARD

None

3. CONSENT AGENDA

3.1 Minutes from the Regular Meeting held on December 19, 2023

3.2 December 2023 Financial Statements - Delayed

3.3 Water Warrants – Check Number 20710-20758 Total \$364,283.92

Water LAIF Deposit - \$7,636.09

Sewer Warrants – Check Number 7454-7457 Total \$246,758.46

Sewer LAIF Deposit - \$19,363.91

Health Reimb Account – Check Number 2984-2987 Total \$1,349.82

3.4 Superintendent’s Monthly Report of Maintenance and Operations and Solar Power Generation for December 2023

It was moved by Director Clark, seconded by Director Hatley to approve the Consent Agenda. Motion carried.

4. ITEMS REMOVED FROM CONSENT AGENDA

None

5. GENERAL ADMINISTRATION BUSINESS

5.1 President will Appoint the Administration Committee for the Calendar Year 2024

President Koch appointed the following Administration Committee for the Calendar Year 2024.

COMMITTEE

Administration/Inter-departmental/
Personnel

DIRECTORS

Taggart and Hatley

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Motion made by Director Koch; seconded by Director Wristen and unanimously carried to appoint Directors Taggart and Hatley to the Administration Committee for the Calendar Year 2024.

5.2 Current Board Committees and Check Signers for 2024

President Koch asked the Board if they would like to make any changes to the committees for the Calendar Year 2024. The following changes were made:

Concow Committee	Koch & Clark
SC-OR Committee (July 1, 2024)	Taggart & Koch
GSA Committee	Wristen
GSA Committee Alternate	Koch

Manager Boucher mentioned that the current check signers are:

<u>Staff Members</u>	<u>Board Members</u>
Jayne Boucher	Director Koch
Carolyn Padilla	Director Taggart
Christopher Heindell	
Ryan McIntosh	

Manager Boucher asked if the Board would like to leave the bank signature card as is or if there should be any changes. Motion made by Director Hatley; seconded by Director Wristen and unanimously carried to leave the current names on the signature card and to add Director Wristen.

At this point, it was suggested by President Koch to move Agenda Item 13 forward in the agenda.

At 2:07 pm, the meeting recessed to go into Closed Session and reconvened at 2:48 pm.

13. CLOSED SESSION

President Koch reported that matters were discussed and that no action was taken.

6. WATER BUSINESS

None

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7. **ATTORNEY REPORT**

Attorney McClure reported on comments regarding the Bay Delta Water Quality Plan and mentioned that this is a statewide issue on how to fix the delta. The State has proposed two alternatives. The unimpaired flow standard and the voluntary agreement. He mentioned that Dustin Cooper from Minasian Law will present comments on behalf of clients and recommends that TWSD draft a letter stating that they would like to join in on submitting comments. Consensus of the Board is to move forward with submitting a letter allowing Minasian Law to present comments on behalf of TWSD.

Attorney McClure mentioned that he will provide a draft proposed policy revision to address the lower sewer lateral lines, ownership and obligations to operate and maintain those lines. This will be presented at the next board meeting.

8. **SEWER BUSINESS**

8.1 **SC-OR Report**

Commissioner Koch reviewed the December 2023 Regular Meeting of the Sewerage Commission – Oroville Region.

- Manager Sturdevant was given authorization to sign the purchase agreement for the compensation property.

9. **WYANDOTTE CREEK GSA**

9.1 **Wyandotte Creek GSA Report**

Engineer Heindell reported that there was no meeting held in December. He mentioned that they are moving forward with interviews for the GSA Program Director position which is the 70/30 cost share between Vina and the Wyandotte Creek GSA. Those interviews start tomorrow.

10. **MANAGER REPORT**

Winter Party: The Winter Party will need to be changed as a few employees will not be able to attend the February 9th party. Staff has checked with Feather Falls Casino and the next available date will be on Friday, March 8, 2024.

Employee Tracey Keith: Tracey Keith has given notice that she will be retiring from the District on January 28, 2024. Her last workday at the District will be on Friday, January 26, 2024. Tracey has been with the District since January 28, 2002. Manager Boucher mentioned that he would like to put together a luncheon for her to be held on Friday January 26th. The Board approved a \$1,000 recognition check as well as a plaque for her years of service to be presented to her at the luncheon.

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Nelson & 4th Street Pipeline Replacement Project: Engineer Heindell reported that the bid has been awarded to Walberg Construction. Contracts and performance bond have been signed and the project is ready to start.

11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

None

12. BOARD COMMENTS

None

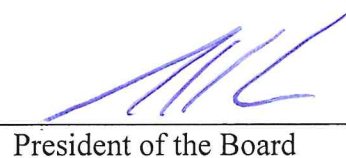
13. CLOSED SESSION

This item was moved forward in the agenda and has already been discussed.

14. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 3:03 pm.


Secretary of the Board


President of the Board