

Thermalito Water and Sewer District
Minutes of the Regular Board Meeting
July 21, 2020 – 2:00 pm

1. CALL TO ORDER

The meeting was called to order by President Hatley at 2:02 pm

1.1 Flag Salute

Vice President Latulippe led the flag salute

1.2 Roll Call

Present were President Hatley, Vice President Latulippe and Director Wristen. Also present were Attorney Carter, Office Manager Padilla, Manager Boucher and Engineer Heindell. Directors Taggart and Reynolds participated via conference call.

2. PERSONS DESIRING TO ADDRESS THE BOARD

None

3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on June 16, 2020

3.2 Financial Statements – Delayed due to FYE Close

3.3 Water Warrants – Check Number 18063-18138 Total \$323,145.21
CalPERS Unfunded Accrued Liability Fund Transfer Total \$68,910.00

Water LAIF Deposit - \$56,912.09

Sewer Warrants – Check Number 7230-7236 Total \$320,418.95

Sewer LAIF Deposit - \$23,087.91

Health Reimb Arrangement – Check Number 2799-2802 Total \$619.79

Secretary Revolving – Check Number 2658-2659 Total \$42.20

3.4 Summary of District Operation and Solar Power Generation – June 2020

It was moved by Director Latulippe, seconded by Director Taggart to approve Consent Agenda Items 3.1 - 3.4. Motion carried. Roll Call was taken.

4. ITEMS REMOVED FROM CONSENT AGENDA

None

5. GENERAL ADMINISTRATION BUSINESS

5.1 Resolution No. 04-20 – Adding Unpaid Charges to the Annual Assessment

Manager Boucher submitted for Board review the 2020-21 Direct Assessment and Fee Information submitted by the Butte County Auditor-Controller's Office. It was moved by Director Reynolds, seconded by Director Wristen and carried by a unanimous vote that Resolution 04-20, "Resolution Adding Unpaid Charges to the Annual Assessment" be adopted. Roll call was taken.

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5.2 Policy 4.140 – Code of Ethics

Manager Boucher reported that the Directors Affirmation section of Policy 4.140 - Code of Ethics has been updated. Director Pulley's name has been removed and Director Wristen's name has been added. Motion made by Director Hatley; seconded by Director Taggart and unanimously carried to approve the name change on Policy 4.140 – Code of Ethics. Roll call was taken.

5.3 Updating of Board Policies for Directors

President Hatley reported that he, Director Wristen, Manager Boucher and Attorney Carter met to discuss updating the Board policies for the Directors. He reported that some of the policies date back to the 80's. He mentioned that he would like to appoint an Ad Hoc Committee to review over the policies with staff and bring them up to date. Director Hatley appointed himself and Director Wristen to be on the Ad Hoc Committee. Once the policies have been reviewed and rewritten, they will be brought back to the Board for approval.

5.4 Late and Delinquent Charges

Manager Boucher mentioned that back in March 2020, due to COVID-19, the Governor suspended charging late and delinquent fees. He mentioned that staff is requesting to reinstate the late and delinquent fees as of August 1st. He stated that as of today, because of the rising numbers here in Butte County, the Governor may again order to suspend all late and delinquent fees being charged until further notice. Consensus of the Board is to table this item for now and bring it back at a later date.

6. WATER BUSINESS

6.1 Concow Caretaker

Attorney Carter reported that a settlement has been reached. The Governor and the Butte County Superior Court basically put a stay on any evictions. As a result of that, the Caretaker and his parents have retained a lawyer to work with them and there is now a Settlement Agreement in place stating that they will vacate the premises on August 31st. He mentioned that if there are any damage to the Concow house, the District can pursue it depending on what the cost will be.

6.2 Division of Drinking Water Haloacetic Acids (HAA5s) Compliance

Engineer Heindell reported that he has coordinated a public notification with the Division of Drinking Water regarding a one-time exceedance of the Haloacetic Acids Maximum Containment Level in April of this year. Per the Division of Drinking Water, all of the residence in the Olive Grove subdivision were notified of the exceedance. The District believes this to be an issue of source water

contamination from the Camp Fire (increased organics in the water). Steps are being taken to verify and remove the issue.

7. **ATTORNEY REPORT**

None

8. **SEWER BUSINESS**

8.1 **SC-OR Report**

Commissioner Hatley reviewed over the June 24, 2020 Regular Meeting of the Sewerage Commission – Oroville Region that were included in the Board packet.

9. **WYANDOTTE CREEK GSA**

9.1 **Wyandotte Creek GSA Report**

Engineer Heindell reported that there was a public workshop held on June 23, 2020 from 6:00pm to 8:00pm. He mentioned that there were about 30 people attending. He mentioned that they went over the history of SIGMA and how Wyandotte Creek was developed. He mentioned that the next Board Meeting will be held on August 20th.

10. **MANAGER REPORT**

Teleconference Meetings: Manager Boucher mentioned that he, Attorney Carter, Director Hatley and Director Wristen met to discuss the proper way to hold a Board meeting via teleconference. Some of the items that were covered was that when a Board member call in via teleconference, they are to call into the District's landline phone. Another item is to take roll call after each agenda item to verify that all Board members are present.

New Dump Trailer: Manager Boucher and General Foreman McIntosh purchased a new dump trailer from The Trailer Specialist located in Acampo, CA. District budgeted in \$11,000.00; total price for the dump trailer was \$9,502.38.

Riding Lawn Mower: Chief Treatment Plant Operator McInturf has purchased the new riding lawn mower from Oroville Power Equipment. District budgeted in \$3,500.00; total price for the riding lawn mower was \$2,511.39.

COVID-19 Update: Manager Boucher reported that as of today, the COVID numbers are rising daily in Butte County. He mentioned that Butte County will be placed on the monitoring list starting July 22nd. If Butte County stays on the monitoring list for 72 hours, then they will be on the restrictions that the State is requiring. He informed the Board that Management is looking at how they are going to handle staffing in their department. He mentioned that he will wait until Monday to decide what measures will be taken.

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****At 2:50pm, Director Reynolds departed the meeting****

Engineering Service Collaboration with South Feather Water & Power Agency:
Engineer Heindell mentioned that he and Manager Boucher met with General Manager Rath Moseley of SFWP to discuss TWSD providing Engineering Services to SFWP. It was discussed that if TWSD were to outsource engineering time, SFWP would budget hours and reimburse the District for hours used on projects. Manager Boucher mentioned that this is something that the District could do for a year or so to see how it works out. He mentioned that the other possibility would be that SFWP has an IT person on staff who is familiar with the VFD controls, such as what the District has at the Treatment Plant and a possibility would be for TWSD to utilize the IT person in exchange for engineering services.

11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

None

12. BOARD COMMENTS

Happy Anniversary to Director Reynolds

13. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 3:03 pm.


Secretary of the Board


President of the Board