

## Minutes of the Regular Board Meeting

Thermalito Water and Sewer District  
Minutes of the Regular Board Meeting  
May 16, 2023 – 2:00 pm

### 1. CALL TO ORDER

The meeting was called to order by President Taggart at 2:00 pm

#### 1.1 Flag Salute

Manager Boucher led the flag salute.

#### 1.2 Roll Call

Present were President Taggart, Vice President Koch, Directors Hatley, Wristen and Director Clark (via phone). Also present were Attorney McClure, Office Manager Padilla and Manager Boucher. Engineer Heindell was absent.

### 2. PERSONS DESIRING TO ADDRESS THE BOARD

None

### 3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on April 18, 2023

3.2 Financial Statement – April 2023

3.3 Water Warrants – Check Number 20190-20245 Total \$838,270.27

Water LAIF Deposit - \$7,824.32

Water LAIF Withdrawal - \$548,000.00

Sewer Warrants – Check Number 7412-7416 Total \$51,349.86

Sewer LAIF Deposit - \$20,175.68

Health Reimb Account – Check Number 2946-2949 Total \$513.26

3.4 Superintendent's Monthly Report of Maintenance and Operations and Solar Power Generation for April 2023

It was moved by Director Hatley, seconded by Director Koch to approve Consent Agenda Items 3.1 - 3.4. Motion carried.

### 4. ITEMS REMOVED FROM CONSENT AGENDA

None

### 5. GENERAL ADMINISTRATION BUSINESS

#### 5.1 Review of Fiscal Year 2023/24 Draft Budget

Manager Boucher mentioned that a draft copy of the FY2023/24 budget was included in the Board Packet. Breakdown of the FY 2023/24 budget is as follows:

Water Revenues - \$2,707,986

Water Expenses - \$2,495,778

Water Capital Expenditures - \$888,000

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Sewer Revenues - \$1,814,366  
Sewer Expenses - \$1,794,436  
Sewer Capital Expenditures - \$250,000

He asked if the Board had any questions regarding the proposed budget. There were no questions asked by the Board. He mentioned that this item will be brought back to the June 2023 Board meeting for approval. No action was taken.

**6. WATER BUSINESS**

**6.1 Nelson Avenue & 4<sup>th</sup> Street Pipeline Replacement Project Bids**

Manager Boucher reported that the district received two proposals for the Nelson Avenue & 4<sup>th</sup> Street Pipeline Replace Project. The Proposals submitted were:

Duke Sherwood Contracting	\$640,611.00
R&R Horn	\$601,250.00

Director Hatley mentioned that Duke Sherwood's proposal is more itemized compared to R&R Horn and was wondering if that will cause any issues. Manager Boucher mentioned that the bids accepted could be submitted either way. Motion made by Director Hatley seconded by Director Taggart, and unanimously carried to approve the proposal submitted by R&R Horn in the amount of \$601,250.00. Roll Call Taken.

**6.2 PG&E Settlement Funds**

Manager Boucher mentioned that the district received a wire transfer from Baron & Budd on May 10th, 2023, in the amount of \$4,753,210.50. He stated that the amount is 60% of the accepted offer minus Attorney fees. Motion made by Director Taggart seconded by Director Hatley, and unanimously carried to approve the transfer of funds in the amount of \$4,753,210.50 from Bank of the West to the LAIF Account. Roll Call Taken.

**6.3 Lake Concow Feasibility Report Agreement**

Manager Boucher stated that he has been working on the Lake Concow Recreation Feasibility Study with Dan Efseaff, District Manager of the Paradise Recreation & Park District. Dan has asked if the district is interested in splitting the cost of the feasibility study that was put together by the Melton Design Group. The total cost for the feasibility study comes to \$19,840.00 which covers three separate tasks, 1) Project launch and program development, 2) Site analysis, programming and base development; 3) Concept plan, public outreach and final concept. Staff is requesting

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approval of funds not to exceed \$10,000 to partner with the Paradise Recreation & Park District. Motion made by Director Hatley, seconded by Director Clark and unanimously carried to approve the Lake Concow Recreation Feasibility Study and to split the cost of the study with the Paradise Recreation & Park District. Amount not to exceed \$10,000.00. Roll Call Taken.

7. **ATTORNEY REPORT**

None

8. **SEWER BUSINESS**

8.1 **SC-OR Report**

Commissioner Taggart reviewed the April 26, 2023, Regular Meeting of the Sewerage Commission – Oroville Region.

- K&M lawsuit is still pending.
- SC-OR is considering moving the board meeting back to Wednesday.
- SC-OR personnel has proposed moving to a 10-hour workday/4-day work schedule. Operators can show that they can cover all shifts. They would have someone there later in the day for a late callout which would save overtime. Operators will stagger days to be able to cover the weekends. Operators will generate a finalized plan to move forward.
- Approved the purchase of the property for the Ruddy Creek Lift Station.
- Adopted the City's Climate Action Plan.

9. **WYANDOTTE CREEK GSA**

9.1 **Wyandotte Creek GSA Report**

The Board is in the process of trying to decide what type of funding will be proposed to the public. 1) Flat rate per parcel; 2) Irrigated or Non-irrigated land and excluding residential parcels. LSCE who is preparing the draft Technical Memorandum had two recommendations that were presented to the Board. The Board opted to move forward with the plans that were presented by the LSCE but to have more investigation done.

10. **MANAGER REPORT**

**Table Mountain Blvd & County Center Drive Pipeline Replacement Project:** Manager Boucher reported that this project is complete. As of today, Duke Sherwood Contracting is getting ready to pave that project.

**Water Treatment Plant Capacity Update:** Manager Boucher reported that all work has been completed. He reported that Cushman Contracting will be back to install the air compressors. Pall Corporation should be here around the first week of June to do the programming.



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**11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

None

**12. BOARD COMMENTS**

- Happy Birthday to Directors Taggart and Hatley
- Happy Anniversary to Director Wristen
- Everyone welcomed Attorney McClure


**At 2:43 pm, Director Clark left the meeting. The meeting recessed to go into Closed Session and reconvened at 2:47 pm.**


**13. CLOSED SESSION**

President Taggart reported that during Closed Session, the Board agreed to the 5% Cost of Living across the board for Unrepresented Mid-Management Employees, Customer Service and Operations & Maintenance Department Employees also including the General Manager.

**14. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 2:48 pm.

  
Secretary of the Board

  
President of the Board