

1. CALL TO ORDER

The meeting was called to order by President Hatley at 2:00 pm

1.1 Flag Salute

Manager Boucher led the flag salute

1.2 Roll Call

Present were President Hatley, Vice President Latulippe and Director Reynolds. Also present were Office Manager Padilla, Manager Boucher and Engineer Heindell. Director Taggart and Attorney Carter participated via conference call. Director Wristen was absent

2. PERSONS DESIRING TO ADDRESS THE BOARD

None

3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on August 18, 2020

3.2 Financial Statements – August 2020

3.3 Water Warrants – Check Number 18205-18270 Total \$330,583.76

Water LAIF Deposit - \$56,912.09

Sewer Warrants – Check Number 7243-7245 Total \$26,262.10

Sewer LAIF Deposit - \$23,087.91

Health Reimb Arrangement – Check Number 2805-2809 Total \$1,315.40

3.4 Summary of District Operation and Solar Power Generation – August 2020

It was moved by Director Taggart, seconded by Director Hatley to approve Consent Agenda Items 3.1 - 3.4. Motion carried. Roll Call was taken.

4. ITEMS REMOVED FROM CONSENT AGENDA

None

5. GENERAL ADMINISTRATION BUSINESS

5.1 Policy 4.140 – Code of Ethics

Attorney Carter reported that the District submits each year to the Butte County Board of Supervisors a Local Agency Biennial report. He mentioned that the District received notice that its Conflict of Interest code that was submitted last month to the County is over five years old and requires a minor change. He mentioned that in the Conflict of Interest section, it has been amended to read filed with the Clerk-Recorder not the Clerk-Office. Motion made by Director Hatley; seconded by Director Latulippe and unanimously carried to amend Policy 4.140 – Code of Ethics. Roll call was taken.

5.2 Policy 1.100- Billing and Payment of Bills

Manager Boucher reminded the Board that back in April 2020, the Board adopted Policy 1.100 – Billing and Payment of Bills. The Policy states that “The District shall not disconnect water service to any property due to non-payment of the Account therefor. Instead, on June 30 of each year, should the Account be in arrears and delinquent, the District shall add the Property that is the subject of the Account to its assessment book which, will be delivered to the Butte County Assessor and become a part of the annual assessment levied upon and shall become a lien on the Property.” He reminded the Board that there has been no late or delinquent fees charged since March and that the aging report shows approximately \$33,500.00 still outstanding. He stated that the District needs to go back to locking off delinquent customers after 60-days otherwise the debt will continue accruing until June 2021 before it is turned over to Butte County for collections.

Attorney Carter mentioned that he has added Subsection “r” to the Policy which covers the events should there be a moratorium on the District’s ability to discontinue water and/or sewer service to any Property. It also covers that once the moratorium is lifted, the steps the District will take regarding lock-off. It was mentioned that this Policy will become effective November 1st and that a copy of the Policy will be included with the October Billing. Motion made by Director Hatley; seconded by Director Taggart and unanimously carried to amend Policy 1.100 – Billing and Payment of Bills. Roll call was taken.

5.3 Late and Delinquent Charges

Manager Boucher requested to reinstate the late and delinquent fees as stated in Policy 1.100 on any past due balance starting November 1, 2020. Motion made by Director Hatley; seconded by Director Taggart and unanimously carried to reinstate charging late and delinquent fees starting November 2020 as stated in Policy 1.100. Roll call was taken.

6. WATER BUSINESS

6.1 Concow Mobile Home

Manager Boucher mentioned that Richard Laudari and his family have vacated the mobile home as of August 31st. After inspection of the mobile, it was noted that the inside of the mobile will require some minor cleaning. On the outside, leaks were found underneath the mobile where rats had chewed through some of the drain lines of the AC unit and a couple of the ducts. The rats also got into some of the insulation and made holes inside some of the plumbing. Staff has

Thermalito Water and Sewer District
Minutes of the Regular Board Meeting
September 22, 2020 – 2:00 pm

been working on repairing the outside and will work with Feather River Aire in getting the AC unit repaired. He mentioned that they will wait on the septic system to see if it has any more issues now that there will be only two people living up there.

He mentioned that the new Concow Caretaker, Kyle Kroeger, has signed the Lease Agreement and will be moving up to Concow this weekend. Mr. Kroeger will not perform any job related duties until the District is able to schedule his pre-employment physical.

7. ATTORNEY REPORT

Attorney Carter stated that he was asked to review the Contract from Bank of the West regarding the Deposit of Public Funds. He stated that he has found the document to be acceptable and once signed, it can be returned back to Bank of the West.

8. SEWER BUSINESS

8.1 SC-OR Report

Commissioner Hatley reviewed over the August 26, 2020 Regular Meeting of the Sewerage Commission – Oroville Region that were included in the Board packet.

9. WYANDOTTE CREEK GSA

9.1 Wyandotte Creek GSA Report

Engineer Heindell reviewed over the August 27, 2020 Regular Meeting of the Wyandotte Creek – Groundwater Sustainability Agency that were included in the Board packet.

10. MANAGER REPORT

End of Summer BBQ: Just a reminder that the End of Summer BBQ will be held at the District office on September 30th starting at 12:00 pm.

Vacation: Manager Boucher will be on vacation from October 7th returning on October 19, 2020.

October Board Meeting: The October Board meeting has been moved from October 20th to October 27th.

Power Failure: Manager Boucher reported that on September 8th around 10:00 pm, Chief Plant Operator David McInturf was called out as the treatment plant had a power failure and one of the power supplies had failed. Treatment Plant Operator Ken Douglass was also called out as the plant was down and all wells had to be put on line. He mentioned that he and David had to come up with some ideas to make the plant temporarily work. He mentioned that he drove to Chico the next morning and purchased two converters that were used to get the plant by temporarily. He then drove to

Thermalito Water and Sewer District
Minutes of the Regular Board Meeting
September 22, 2020 – 2:00 pm

Sacramento and picked up the correct ones. He mentioned that within 12 hours, the plant was up and running.

Table Mountain & County Center Pipeline Replacement Project Update: Engineer Heindell mentioned that because of COVID-19, the DWR encroachment permit process has been placed on hold. He mentioned that he is confident that this project will be done later this year.

11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

None

12. BOARD COMMENTS


Director Taggart asked about the City of Oroville annexing into the Thermalito District. Manager Boucher reported that there has been talk about the City of Oroville considering annexing an area of Thermalito. He mentioned that he will set up a meeting next week with City staff to discuss some of these issues.

The Board welcomed back Director Reynolds

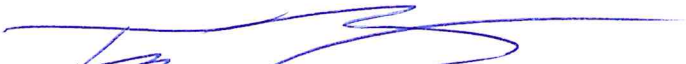
Happy Birthday to Office Manager Padilla

13. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 3:00 pm.



Secretary of the Board



President of the Board