



**Thermalito
Water and
Sewer
District**

The Board appreciates your cooperation in turning off all cell phones during the meeting.

**Board of Directors
Meeting Agenda
Regular Board Meeting
December 16, 2025 – 2pm
District Office Boardroom
410 Grand Avenue – Oroville, California 95965**

Board of Directors: Trevor Hatley, Division 2 - President
Mark Clark, Division 5 – Vice President
Bruce Wristen, Division 4
Brad Taggart, Division 1
Scott Koch, Division 3

District Staff: Jayme Boucher, General Manager
Carolyn Padilla, Recording Secretary
Christopher Heindell, Engineer
Andrew McClure, District Counsel

**COPIES OF THIS AGENDA AVAILABLE FROM:
Thermalito Water and Sewer District Office
410 Grand Avenue
Oroville, CA 95965
Phone: 530.533.0740**

Posted: December 12, 2025
Prior to: 5:00 pm

Notice: If a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of Thermalito Water and Sewer District, located at 410 Grand Avenue, Oroville, California, at the time the writing is distributed to all or the majority of all of the members of the body.

Meeting Agenda

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1. CALL TO ORDER

- 1.1 Flag Salute** – Attorney McClure
- 1.2 Roll Call** – Secretary Padilla

2. RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

This is the time the President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name and give your address for the record, and make your presentation. Under Government Code Section 54954.3, the time allotted for presentations may be limited.

3. CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 3.1 Approval of Minutes for the Regular Meeting held on November 18, 2025**
- 3.2 November 2025 Financial Statement will be delayed due to FYE Close.**
- 3.3 Approval of Warrant Payments from November 15, 2025 through December 12, 2025**
- 3.4 Approval of Superintendent’s Monthly Report of Maintenance and Operations and Solar Power Generation for November 2025**

4. ITEMS REMOVED FROM CONSENT AGENDA

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5. GENERAL ADMINISTRATION BUSINESS

5.1 Resignation from Director Hatley – Division 2

President Hatley will discuss his resignation with the Board.

Discussion with possible action

5.2 Election of Officers

The Board will select Officers for President and Vice-President for the following year. New candidates will take Office starting January 2026.

Discussion with possible action

5.3 President will Appoint the Administration Committee for the Calendar Year 2026

Administration committee to be appointed:

- ❖ Administration/Inter-departmental/Personnel Committee

Discussion with possible action

5.4 Check Signers for 2026

Manager Boucher will review with the Board the current checks signers and discuss any changes that should be made.

Discussion with possible action

5.5 Health Reimbursement Arrangement Account – Resolution 04-25

Manager Boucher will review with the Board the 2025 Health Reimbursement Arrangement Account and request approval of Resolution 04-25 regarding the Health Reimbursement Arrangement Account for Calendar Year 2026.

Discussion with possible action

6. WATER BUSINESS

None

7. ATTORNEY REPORT *(All items may be subject to Board action)*

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8. SEWER BUSINESS

8.1 **SC-OR Report** - *Commissioner Clark and Hatley*

Discussion with possible action

8.2 **Standing Committee - SC-OR Commissioners - Policy 4.150**

The Board will elect a replacement for the SC-OR Commissioner for the remainder of the FY25/26.

Discussion with possible action

8.3 **Golden Feather MHP Consolidation Grant Budget Amendment**

Engineer Heindell will review the budget amendment to the assessment of existing conditions for the Golden Feather MHP grant project.

Discussion with possible action

9. WYANDOTTE CREEK GSA

9.1 **Wyandotte Creek GSA** (*All items may be subject to Board action*)

10. MANAGER REPORT (*All items may be subject to Board action*)

11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to step to the podium, state your name and address for the record, and make your presentation. ***Presentations will be limited to 5 minutes.*** The Board is prohibited by State Law from taking action or possible discussion on any item presented, if it is not listed on the agenda, except under special circumstances as defined in the Government Code.

12. BOARD AND STAFF COMMENTS

Opportunity for Board and Staff members to comment on items not listed on the agenda.

13. PASSING OF THE GAVEL – President Hatley will pass the gavel to the newly elected President for the January 2026 meeting.

14. ADJOURNMENT