Thermalito Water and Sewer District
Minutes of the Regular Board Meeting
November 18, 2025 – 2:00 pm

1. CALL TO ORDER

The meeting was called to order by President Hatley at 2:00 pm

1.1 Flag Salute

Director Koch led the flag salute.

1.2 Roll Call

Present were President Hatley, Vice President Clark, Director Koch and Director Wristen. Also present were Office Manager Padilla, Engineer Heindell and Manager Boucher. Director Taggart was absent.

2. PERSONS DESIRING TO ADDRESS THE BOARD

Brenda Rightmyer, Rugy Harris and Savannah Fairchild-Lowe from the Yankee Hill Fire Safe Council were present to speak on Agenda Item 5.1.
Jobelle Lerner and Pamela Cervantes were present to speak with the Board.
Bradley Taggart participated as a guest.

3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on October 21, 2025

3.2 Financial Statements – Delayed due to Fiscal Year End

3.3 Water Warrants – Check Number 22261-22312 Total $457,498.58
Water LAIF Deposit - $5,399.94
Water LAIF Withdrawal - $46,000.00
Sewer Warrants – Check Number 7707-7711 Total $145,325.11
Sewer LAIF Deposit - $17,600.06
Health Reimb Account – Check Number 3069-3073 Total $687.51
Health Reimb Account – Voided Check Number 3042 Total $26.68

3.4 Superintendent's Monthly Report of Maintenance and Operations and Solar Power Generation for October 2025

It was moved by Director Clark seconded by Director Koch to approve Consent Agenda Items 3.1 - 3.4. Motion carried.

4. ITEMS REMOVED FROM CONSENT AGENDA

None

5. GENERAL ADMINISTRATION BUSINESS

None

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6. WATER BUSINESS

6.1 Concow Reservoir Evacuation Route Improvements

Brenda Rightmyer from the Yankee Hill Fire Safe Council spoke with the Board about several grants that they are seeking as well as the maintenance and cleanup work that is being done up in Concow. She reminded the Board that Yankee Hill Fire Safe Council is in an agreement with TWSD for the Crane Ridge Fuel Break project. That project incorporates the TWSD parcels along Concow Road around the caretaker property up to Crane Park and also on the upper ridge of Crane Ridge.

She mentioned that around campsite two, there were trees that were broken in half. They were able to purchase a portable mill this year which allowed them to do significant milling for a variety of purposes. They were able to produce spillway boards for TWSD; they milled some wood and shared it with the Concow Valley Maidu who were in need of a storage unit to put on their 10-acre piece up by the campground and a few of the logs were brought to the campground where they have a community mill that they use at the Concow Campgrounds. She mentioned that there are a lot of benefits happening and that the group is still doing their best to serve the community up there and maintain and grow the partnership and collaboration.

7. ATTORNEY REPORT

Attorney McClure informed the Board that the application to participate in the PFAS settlement is still under review. He mentioned that TWSD has not been issued an award yet, but they are moving on to the award determinations now.

8. SEWER BUSINESS

8.1 SC-OR Report

Commissioner Hatley reviewed over the October 28, 2025, Regular Meeting of the Sewerage Commission – Oroville Region.

- New Board tables have been approved. Bids have been sent out for cabinetry work in an amount not to exceed $15,000.
- Policy 2600 – Health and Welfare Benefits was approved. Current retirees may convert up to 50% of their accrued sick leave into continued health insurance benefit coverage. They expended this benefit by allowing retirees the option to apply the converted sick leave towards Medicare coverage. There would be no additional cost to SC-OR.
- The Board approved a contract with Duke Sherwood Contracting for the repair and sealing of three SC-OR manholes on 5th Avenue for a cost not to exceed $38.000.00.

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8.2 Golden Feather MHP Consolidation Grant Budget Amendment

Engineer Heindell mentioned that in the feasibility study, there was a budget amount for accessing the existing condition of the mobile home park. TWSD has exhausted the budget amount for doing the assessment of the existing infrastructure. Jacobs engineering has proposed two different technologies to use to assess the condition of the force main in the bridge and then the condition of the force main in its entirety. One is the ultrasonic pipe condition assessment where basically they would set up an ultrasonic diaphragm that goes over the pipe, and they would be able to use that to figure out the integrity of the steel. The second is a ball sensor they use that would be put into the system and then pump it at a constant flow and it would map and assess the condition. The combined total for both technologies came to $125,000. He mentioned that this will be presented to SC-OR and that Manager Sturdevant will be presenting this at the next SC-OR Board meeting.

9. WYANDOTTE CREEK GSA

9.1 Wyandotte Creek GSA

Director Wristen reviewed over the October 23, 2025, Regular Meeting of the Wyandotte Creek GSA.

- Two presentations were given:
  Interconnect Surface Water – How the streams in our area are interconnected with each other and if we are maintaining them underneath the guidelines of DWR.
  Groundwater Dependent Ecosystems – The depth of ecosystem water as it relates to our groundwater. Whether our ecosystem is shrinking or if it is maintaining or increasing.
- Formed an Ad-Hoc Committee for financial and administrative issues.
- The contract to complete a new fee study for the Wyandotte Creek GSA was approved. It would be more in line with what the Vina GSA did in their response to their lawsuit.

10. MANAGER REPORT

Ruddy Creek Lift Station: Manager Boucher reported that several contractors were at the pre-bid walk for the Ruddy Creek Lift Station. He spoke on the water services, manhole installation and stub out for the property.

Equipment Shed Extension: Foreman McIntosh and crew are building the new equipment shed out back.

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11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

Jobelle Lerner who resides at 827 Yuba Avenue mentioned that she has two items to discuss: inaccurate billing and poor customer service:

Ms. Lerner stated that she was recently billed $344.28. She stated that she called the office to request a reread and received no response. She called back and was told to pay the full amount, or her water would be shut off on November 5th. She brought in a check on November 4th, in the amount of $446.00 to prevent her services from being interrupted and requested that the check not be deposited until the corrected bill was issued. A few hours later, she returned to the District and asked what was going on with her check and updated bill. She stated that she was treated rudely as the front office worker walked away and the supervisor came out. She stated that she was told by both employees that they were too busy to assist her. She requested her check back, and for staff to recalculate her amount so that she can make her payment and not get locked off.

Manager Boucher explained that the District had two incidents that occurred simultaneously during this time. The first was that the District had switched credit card providers during this time and customers who were on autopay were not aware of the switch. We had bills that were compiling because those payments were not paid. The other incident was that the District had a meter reader out and we have a temporary meter reader. We had a month where we had a bunch of misreads that occurred. We have sent our field crew out rereading meters on specific ones that we could see the high usage that was going on and making those appropriate corrections. The Board stated that they will look into the situation.

Pamela Cervantes who resides at 225 Windward Way stated that she provided a water sample and was wondering when she would be able to find out what the results were on the water sample. Engineer Heindell mentioned that he will speak with the Treatment Plant Operator and will be in contact.

12. BOARD AND STAFF COMMENTS

Happy Holidays and Happy Birthday to Director Clark!

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13. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 2:47 pm.

Secretary of the Board

President of the Board