



**Thermalito  
Water and  
Sewer  
District**

**The Board appreciates your cooperation in turning off all cell phones during the meeting.**

**Board of Directors  
Meeting Agenda  
Regular Board Meeting  
February 21, 2023 – 2pm  
District Office Boardroom  
410 Grand Avenue – Oroville, California 95965**

**Board of Directors:** Brad Taggart, Division 1 – President  
Scott Koch, Division 3 – Vice President  
Mark Clark, Division 5  
Trevor Hatley, Division 2  
Bruce Wristen, Division 4

**District Staff:** Jayme Boucher, General Manager  
Carolyn Padilla, Recording Secretary  
Christopher Heindell, Engineer  
John Jeffrey Carter, District Counsel

**COPIES OF THIS AGENDA AVAILABLE FROM:**  
Thermalito Water and Sewer District Office  
410 Grand Avenue  
Oroville, CA 95965  
Phone: 530.533.0740

Posted: February 17, 2023  
Prior to: 5:00 pm

**Notice: If a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of Thermalito Water and Sewer District, located at 410 Grand Avenue, Oroville, California, at the time the writing is distributed to all or the majority of all of the members of the body.**

# Meeting Agenda

Thermalito Water and Sewer District  
Regular Board Meeting  
February 21, 2023 - 2pm

**1. CALL TO ORDER**

- 1.1 Flag Salute** – Director Clark
- 1.2 Roll Call** – Secretary Padilla

**2. RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS**

This is the time the President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name and give your address for the record, and make your presentation. Under Government Code Section 54954.3, the time allotted for presentations may be limited.

**3. CONSENT AGENDA**

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 3.1 Request Approval of Minutes Regular Meeting held on January 17, 2023**
- 3.2 Request Approval of December 2022 and January 2023 Financial Statements**
- 3.3 Request Approval of Payment for Warrants from January 14, 2023 through February 17, 2023**
- 3.4 Superintendent’s Monthly Report of Maintenance and Operations and Solar Power Generation for January 2023**

**4. ITEMS REMOVED FROM CONSENT AGENDA**

## Meeting Agenda

Thermalito Water and Sewer District  
Regular Board Meeting  
February 21, 2023 - 2pm

### 5. GENERAL ADMINISTRATION BUSINESS

#### 5.1 Policy 2310 – Bereavement Leave

Manager Boucher will review over the Bereavement Leave Policy. Request to rescind Policy 2310 – Bereavement Leave and to adopt Policy 2.320 – Bereavement Leave.

*Discussion with possible action*

#### 5.2 Policy 2930 – Sending Flowers and Sympathy Cards

Manager Boucher will review over the Sending Flowers and Sympathy Cards Policy. Request to rescind Policy 2930 – Sending Flowers and Sympathy Cards and to adopt Policy 2.900 – Sending Flowers and Sympathy Cards.

*Discussion with possible action*

#### 5.3 Election of a Special District Regular “Enterprise” Member

Butte Local Agency Formation Commission is holding an election for a Special District Regular “Enterprise” Member.

*Discussion with possible action*

### 6. WATER BUSINESS

None

### 7. ATTORNEY REPORT *(All items may be subject to Board action)*

#### 7.1 Legal Services

Attorney Carter will review over the interviews with selected attorneys.

#### 7.2 Brown Act Updates

Attorney Carter will review over the Brown Act Updates.

### 8. SEWER BUSINESS

#### 8.1 SC-OR Report - Commissioner Wristen and Taggart

*Discussion with possible action*

## Meeting Agenda

Thermalito Water and Sewer District  
Regular Board Meeting  
February 21, 2023 - 2pm

- 8.2 **Standing Committee-SC-OR Commissioners-Voting Member**  
President Taggart will discuss voting member status.

*Discussion with possible action*

9. **WYANDOTTE CREEK GSA**  
9.1 **Wyandotte Creek GSA Report** – *Engineer Heindell*
10. **MANAGER REPORT** (*All items may be subject to Board action*)
11. **HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**  
This is the time the President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to step to the podium, state your name and address for the record, and make your presentation. ***Presentations will be limited to 5 minutes.*** The Board is prohibited by State Law from taking action or possible discussion on any item presented, if it is not listed on the agenda, except under special circumstances as defined in the Government Code.
12. **BOARD COMMENTS**  
Opportunity for Board comments on items not listed on the agenda.
13. **ADJOURNMENT**