

## Minutes of the Regular Board Meeting

Thermalito Water and Sewer District  
Minutes of the Regular Board Meeting  
May 19, 2026 – 2:00 pm

### 1. CALL TO ORDER

The meeting was called to order by President Clark at 2:00 pm

#### 1.1 Flag Salute

Director Koch led the flag salute.

#### 1.2 Roll Call

Present were President Clark, Vice President Wristen, Director Koch and Director Hatley. Also present were Attorney McClure, Office Manager Padilla, Engineer Heindell and Manager Boucher. Director Taggart was absent.

### 2. PERSONS DESIRING TO ADDRESS THE BOARD

None

### 3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on April 21, 2026

3.2 Financial Statements – April 2026

3.3 Water Warrants – Check Number 22619-22677 Total \$465,827.97

Water LAIF Deposit - \$5,399.94

Water LAIF Withdrawal - \$36,000.00

Sewer Warrants – Check Number 7743-7748 Total \$67,130.77

Sewer LAIF Deposit - \$17,600.06

Health Reimb Account – Check Number 3095-3099 Total \$4,178.96

Secretary Revolving Account – Check Number 2677 Total \$13.80

3.4 Superintendent's Monthly Report of Maintenance and Operations and Solar Power Generation for April 2026

It was moved by Director Wristen seconded by Director Hatley to approve Consent Agenda Items 3.1 - 3.4. Motion carried.

### 4. ITEMS REMOVED FROM CONSENT AGENDA

None

### 5. GENERAL ADMINISTRATION BUSINESS

#### 5.1 Review of Fiscal Year 2026/27 Draft Budget

Manager Boucher mentioned that a draft copy of the FY2026/27 budget was included in the Board Packet. He asked if the Board had any questions regarding the proposed budget. There were no questions asked by the Board. No action was taken.

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Manager Boucher mentioned that the District is going to start embarking on some financial decisions with funding for the Pipeline Replacement Projects and would like to have the Administration Committee present afterwards to meet and discuss some of the financial opportunities. He mentioned that the Administration Committee consists of Director Koch and Director Taggart. He requested at this time that an exception be made to have one of the other Directors fill in as an alternate for Director Taggart. President Clark designated Director Wristen to be the alternate on the Administration Committee.

**5.2 Employee Handbook Changes – Adopt Job Description: Meter Reader**

Manager Boucher reminded the Board that the Meter Reader Job Description and Pay Scale was approved by the Board at the March 2026 Board Meeting. He mentioned that the bargaining group has met and conferred and has approved the new Meter Reader job description and pay scale. Motion made by Director Koch, seconded by Director Clark and unanimously carried to accept the amendment to the employee handbook changes in regard to the Meter Reader position.

**6. WATER BUSINESS**

None

**7. ATTORNEY REPORT**

None

**8. SEWER BUSINESS**

**8.1 SC-OR Report**

Commissioner Koch reviewed over the April 28, 2026, Regular Meeting of the Sewerage Commission – Oroville Region.

- Adopted the Fiscal Year 2026/2027 Annual Budget.

**9. WYANDOTTE CREEK GSA**

**9.1 Wyandotte Creek GSA**

None

**10. MANAGER REPORT**

**Correspondence from Customer – Robert Staves:** Manager Boucher mentioned that at this point, Mr. Staves has refused to meet to discuss his concerns about the Prop218 hearing. He is not happy with the response that was given to him. There has been no further communication as of today.

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**Golden Feather Mobile Home Park Grant Project:** Engineer Heindell reported that CPM has performed the two different forms of investigation. He mentioned that as far as actual results, they found some degradation in the pipe where the ARV was, where it wasn't functioning because obviously gases were accumulating there. They said there was definitely some pitting that had gone on through there. There will be a more detailed analysis of when the results are in which should be in about three weeks. He mentioned that he received notification from the State that they approved increasing the budget amount for the Grant so the District will not need to utilize SC-OR for payment of the bill. The District will submit the billing to the State for reimbursement.

**Butte County AOMD Paving Grant Project:** Engineer Heindell reported that Duke Sherwood Contracting has started the paving project. Parking lot has been torn up, and asphalt will be put down on Friday. Butte County will come out to do their inspection, and the contractors will come back to stripe it. Project will be completed by Friday, May 29<sup>th</sup>.

**Concow Sediment Removal Funding Efforts:** Engineer Heindell reported that the Lobbyists are doing a good job. They reported that the State found \$1.5 billion in Prop 4 funding. They are waiting for the Governor's office to put out the revised budget to see if TWSD project has been earmarked. If not, then they will go in again making sure that it gets earmarked and stays earmarked going through the final budget process.

**11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

None

**12. BOARD AND STAFF COMMENTS**

Happy Birthday to Director Taggart

Happy Anniversary to Director Wristen – 6 Years

**At 2:21 pm the meeting recessed to go into Closed Session and reconvened at 3:19 pm.**

**13. CLOSED SESSION**

Attorney McClure reported on the following Closed Session items.

**13.1** With respect to real property negotiations, the Board provided direction to legal counsel and staff.

**13.2** As to the MOU with staff, the Board approved renewing the MOU for the Mid-Management and the Customer Service and Operations and Maintenance Department employees through June 2027 and to update the paragraph that reads, "the salaries of the employee shall be increased effective July 2026 by 3.3%".

**13.3** As to the General Manager compensation, the Board approved the cost-of-living adjustment to the General Manager salary of 3.3% effective July 2026. The Board provided further direction to legal counsel regarding fringe benefits for the General Manager.

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**14. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 3:21 pm.



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Secretary of the Board



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President of the Board