



**Thermalito
Water and
Sewer
District**

The Board appreciates your cooperation in turning off all cell phones during the meeting.

Board of Directors
Meeting Agenda
Regular Board Meeting
January 25, 2022 – 2pm
District Office Boardroom
410 Grand Avenue – Oroville, California 95965

Board of Directors: Trevor Hatley, Division 2 – President
Bruce Wristen, Division 4 – Vice President
Brad Taggart, Division 1
Susan Latulippe, Division 3
Ernie Reynolds, Division 5

District Staff: Jayme Boucher, General Manager
Carolyn Padilla, Recording Secretary
Christopher Heindell, Engineer
John Jeffrey Carter, District Counsel

COPIES OF THIS AGENDA AVAILABLE FROM:

Thermalito Water and Sewer District Office
410 Grand Avenue
Oroville, CA 95965
Phone: 530.533.0740

Posted: January 21, 2022
Prior to: 5:00 pm

Notice: If a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of Thermalito Water and Sewer District, located at 410 Grand Avenue, Oroville, California, at the time the writing is distributed to all or the majority of all of the members of the body.

Meeting Agenda

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1. CALL TO ORDER

- 1.1 **Flag Salute** – Manager Boucher
- 1.2 **Roll Call** – Secretary Padilla

2. RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

This is the time the President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name and give your address for the record, and make your presentation. Under Government Code Section 54954.3, the time allotted for presentations may be limited.

3. CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion unless an item is removed. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 3.1 **Request Approval of Minutes Regular Meeting held on December 14, 2021**
- 3.2 **December 2021 Financial Statement**
- 3.3 **Request Approval of Payment for Warrants from December 15, 2021 through January 21, 2022**
- 3.4 **Superintendent's Monthly Report of Maintenance and Operations and Solar Power Generation for December 2021**

Discussion with possible action - Roll Call

4. ITEMS REMOVED FROM CONSENT AGENDA

5. GENERAL ADMINISTRATION BUSINESS

5.1 Election of Officers

The Board will select Officers for President and Vice-President for the following year. New candidates will take Office starting January 2022.

Board Action: Election of Officers

5.2 The President will appoint the Administration Committee for the Calendar Year 2022

Administration committee to be appointed:

- ❖ Administration/Inter-departmental/Personnel Committee

Discussion with possible action - Roll Call

5.3 Current Board Committees

Manager Boucher will review with the Board the current committees and discuss any changes that should be made.

Discussion with possible action - Roll Call

5.4 2022 LAIF Annual Information Update – Resolution 01-22

The Board will review the proposed resolution and take appropriate action to verify authorization for withdrawals and deposits. (Government Code Section 16429.1).

Discussion with possible action - Roll Call

5.5 Revisions to District Personnel Job Descriptions

Manager Boucher will review over the following Job Description Policies:

- Policy 2859 – Utility Worker I
- Policy 2860 – Utility Worker II
- Policy 2861 – Meter Reader/Backflow Technician
- Policy 2865 - Laborer/Summer Help
- Policy 2866 - Operations Maintenance Worker
- Policy 2867 – Leadworker

Discussion with possible action - Roll Call

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5.6 D-2 Certification/Class A Driver's License

Manager Boucher will discuss with the Board the possibility of moving a few of the Distribution staff members who are unable to take the State Exam due to COVID and allow them to be on-call.

Discussion with possible action - Roll Call

5.7 Certificate of Insurance – Winter Party

Manager Boucher will review over the discussions with ACWA/JPIA regarding consumption of Alcohol at the District's Winter Party.

Discussion with possible action - Roll Call

6. WATER BUSINESS

6.1 Draft 2020 Urban Water Management Plan

Engineer Heindell will review over the draft version of the Urban Water Management Plan.

Discussion with possible action - Roll Call

7. ATTORNEY REPORT (All items may be subject to Board action)

None

8. SEWER BUSINESS

8.1 SC-OR Report - Commissioner Hatley and Wristen

Discussion with possible action - Roll Call

9. WYANDOTTE CREEK GSA

9.1 Wyandotte Creek GSA Report – Engineer Heindell

Discussion with possible action - Roll Call

10. MANAGER REPORT (All items may be subject to Board action)

Discussion with possible action - Roll Call

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11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to step to the podium, state your name and address for the record, and make your presentation. ***Presentations will be limited to 5 minutes.*** The Board is prohibited by State Law from taking action or possible discussion on any item presented, if it is not listed on the agenda, except under special circumstances as defined in the Government Code.

12. BOARD COMMENTS

Opportunity for Board comments on items not listed on the agenda.

13. CLOSED SESSION

Conference with Legal Counsel – Personal Status.

14. ADJOURNMENT